

Photon Energy Group is a group of companies with a shared mission: making clean energy, clean water and clean environments accessible to everyone.

Photon Energy provides comprehensive renewable energy solutions, including solar power and energy flexibility. **Photon Water** offers water treatment and management solutions, and our remediation technology removes contaminants from water and soil.

A publicly traded company operating in over 15 countries across two continents, we combine a global outlook with localised expertise. Since our founding in 2008, we've expanded to a team of more than 340 employees around the world. And we're committed to fostering a culture of shared values and sense of purpose as we continue to grow.

To take care of our IT systems and provide internal technical support, we are looking for an independent, skilled, and structured colleague:

L1 IT Support Specialist

The role is responsible for overall IT support in our Prague 8 (Karlín) office as well as the computer network, software, and hardware administration.

Key Responsibilities

- ▶ Providing technical support to end-users
- ▶ Purchasing, installing, and configuring hardware and software. Maintaining software and hardware inventory records
- ▶ Troubleshooting technical problems and identifying the root cause of issues
- ▶ Monitoring and maintaining computer systems and networks
- ▶ Documenting technical issues and resolutions for future reference
- ▶ Collaborating with other IT team members to ensure that systems are functioning properly
- ▶ Assisting with testing and implementation of new software and hardware
- ▶ Creating and maintaining user accounts and security settings

Qualifications and Experience

- ▶ Knowledge of MS Office and MS Windows (desktop and server) operating systems
- ▶ Knowledge of network protocols, such as TCP/IP and DNS
- ▶ General knowledge of current technologies, willingness to learn new technologies
- ▶ Familiarity with computer hardware, software, and peripherals
- ▶ Experience in setting up and controlling peripherals

- ▶ Strong problem-solving and communication skills
- ▶ Ability to work well in a team environment
- ▶ Independence, diligence, responsibility, systematicity

Our Offer

- ▶ An interesting, challenging, and meaningful job as part of an international team at a fast-growing global organisation.
- ▶ Work in the promising and growing sector of renewable energy.
- ▶ Contribution to meal vouchers and MultiSport card
- ▶ Flexible working hours and occasional home office.
- ▶ Five weeks of paid holiday.
- ▶ Various team-building and corporate events.
- ▶ Personal and professional development courses.
- ▶ 25 days of vacation, 3 sick days, 1 CSR day (a working day dedicated to a non-profit organisation aligned with the Group's mission and values)
- ▶ Opportunity to learn and grow professionally, significantly broadening the skill set in IT.
- ▶ Modern offices in Karlín (10 minutes from Florenc metro station on foot) with a relaxation area and indoor terrace.
- ▶ Participation in an Employee Share Purchase Program after the first year of employment (company shares to a personal brokerage account as a bonus to your monthly salary).

If you are interested in the position and fulfil the above requirements, please send a CV in English or Czech along with a recent photograph to careers@photonenergy.com.

Working location:	Prague, Czech Republic
Type of employment:	Employee
Type of contract:	Full time
Length of contract:	Indefinite with trial period of 3 months
Required languages:	English (B2+); Czech, Slovak, Polish, Romanian or Hungarian is an advantage